

SONOMA COUNTY
AVIATION COMMISSION
Minutes of the February 21, 2019 Meeting

CALL TO ORDER: Young called the meeting to order at 8:01 a.m.

COMMISSIONERS PRESENT: Ahrens, Carrillo, Delaney, McCord, Starrett and Young.

APPROVAL OF MINUTES: *McCord moved with support from Delaney to approve the November 2018 Aviation Commission Minutes. All Ayes. Motion Carried.*

STAFF INTRODUCTION

Daaboul introduced two new Airport administrative staff: Bron Anderson, Senior Office Assistant, and Nancy Hann, Senior Office Assistant. Two Airport Operations Specialists are in training, and one Airport Maintenance Worker is in training. Interviews are being scheduled for an Airport Operations Specialist Trainee.

ASSISTANT AIRPORT MANAGER'S REPORT

A. Complaint Update

Daaboul reported that there were 17 aircraft related complaints and 10 general complaints since the last Commission meeting in November 2018.

1. Peter Moller – low overflight
2. John David – loud overflights
3. Jenny Sargis – loud, low overflights
4. Phil Anacker – low helicopter overflights
5. Donna Marchuk – loud overflight
6. Paula Pietromonaco – loud, low overflights
7. Laura Willoughbee – loud, low overflight
8. Kimberly Sone – loud, low jet overflights
9. Clara Brown – low hot air balloon overflight
10. Jody Harper – low helicopter overflights
11. Alex Inman – helicopter overflights
12. Anonymous – low overflights in Walnut Creek
13. Don Albini – low jet overflight
14. James Lindgren – loud jet overflight
15. Laraine Hansmann – loud commercial jet overflight
16. Ginger Kuhn – loud overflights
17. David Oliver – loud jet overflight

B. Tower Report/Update

Daaboul summarized operations and complaints from September 2018 through December 2018; the FAA website was being updated due to problems with operations' data.

- Operations
 - September 2018 – 7,411 2017 – 7,816 5.2% decrease
 - October 2018 – 8,106 2017 – 7,577 7.0% increase
 - November 2018 – 5,873 2017 – 5,898 0.4% decrease
 - December 2018 – 5,879 2017 – 7,055 16.7% decrease
 - YTD through December 2018 – 84,950 2017 – 84,589 16.7% decrease
- Complaints
 - Aircraft Related, YTD December 2018 – 195 2017 – 592 67.1% decrease

Tower Manager, Craig Lucas, introduced Patty Ridgeway, the new ACTC supervisor. There are two new controllers. Lucas reported that there was great community support during the government shutdown.

C. Airline Update

Stout, via conference call, reported airline passenger numbers:

- November 2018 total – 34,938 2017 – 35,255 0.9% decrease
- December 2018 total – 32,263 2017 – 31,237 3.3% increase
- YTD December 2017 – 440,644 2017 – 397,787 10.8% increase
- January 2019 total – 28,418 2017 – 26,327 7.9% increase

Stout reported that United Airlines will start service to Denver on March 8, 2019. American will start service to LAX on May 3, 2019 and service to Dallas on June 6, 2019. Sun Country will return on May 10, 2019 with service to Minneapolis.

Stout said that both Trinity Technology and the airlines plan to add staff to cover the additional passengers. A second lane will be added as part of the tent expansion. After the Board of Supervisors approves purchase of the additional tent, it will take three to four weeks to complete the purchase. Construction should start in June 2019.

D. Projects Update

- Parking Lot – the project has been completed.
- Movement Area Driver Training – the FAA approved the on-line training and test.
- Hangar Roof Repair – a boom lift needs to be rented so that maintenance can patch and repair hangar roofs. General Services Purchasing has a bid out for the Airport to purchase a boom lift.
- Solar – County Counsel is reviewing the contract; it will be submitted to the Board of Supervisors for approval in April 2019.
- Tent – County Counsel is reviewing the bid documents.
- Terminal – the Airport is finalizing the bid documents.
- Giacomelli Property Fence – this project has been completed.
- ALP – the updated contract with Mead & Hunt is scheduled for approval by the Board of Supervisors in April 2019.
- Crack Seal – work has been completed on 2/20 and around the loop.
- Slurry Seal – a section of Apron E has been designated for slurry seal.
- Trees – tree trimming on the 32 approach has been completed. Bids are out for additional tree trimming on Apron F by the creek.
- Hangar Electrical Repair & Maintenance – an RFP should be out in March.
- Office Move – some staff should be ready to move in April.
- Security Communications Center – as part of the office move, the Airport is working with emergency services to add a radio communications office.

E. Runway Safety Action Team (RSAT) Update

Craig Lucas reported that the Runway Safety Action Team (RSAT) will meet in early May and will probably have safety improvements on the agenda. The information on the ATIS has helped with the Runway 20 approach.

Daaboul reported that three new run-up signs were installed in December 2018. A location marking at the Zulu/Alpha intersection has been painted. The enhanced centerline is on hold due to a change in FAA marking standards.

F. Runway Approaches

There are no updates on the approaches at this time.

G. FAA Inspection

Daaboul reported that the Airport passed the annual Part 139 inspection with no corrections.

H. Disaster Air Relief Team (DART)

In the event of major disasters, volunteer pilots can provide logistical support for passengers, emergency supplies and emergency staff. The Airport is part of the steering committee to assist DART in setting up a structure in the North Bay. Emergency Services currently works with HAM radio operators.

The yearly Emergency Table Top training is scheduled for April 7, 2019.

ACTION ITEMS

There were no action items at this time

DISCUSSION ITEMS

A. Corporate Yard and NCDF

Young introduced this item.

Stout reported via conference call that this item has been included in discussions for the FY 19/20 budget. A formal survey of the square footage is required. Payment will start July 1, 2019. The charge for Airport use of Transportation & Public Works staff time will be credited as payment for use of Airport property.

Stout reported on the meeting with the Sheriff. The Sheriff has requested additional information.

NEW BUSINESS

There was no new business at this time.

COMMISSION COMMENTS

There were no Commission comments at this time.

ADJOURN

Ahrens moved with support from Delaney to adjourn. All Ayes. Meeting adjourned at 8:56 a.m.

Respectfully submitted,

Omar Daaboul
Assistant Airport Manager